

# St. James Parish Recording Page

Shane M. LeBlanc  
Clerk of Court  
PO Box 63  
5800 Highway 44  
Convent, LA 70723  
(225) 562-2270

**Received From :**

ST.JAMES PARISH GOVERNMENT  
P.O. BOX 106 - COURTHOUSE BUILDING  
THIRD FLOOR  
CONVENT, LA 70723

**First VENDOR**

PARISH OF ST JAMES

**First VENDEE**

PARISH OF ST JAMES

**Index Type :** CONVEYANCE

**File Number :** 181245

**Type of Document :** PROCLAMATION

**Book :** 502      **Page :** 136

**Recording Pages :** 3

## Recorded Information

I hereby certify that the attached document was filed for registry and recorded in the Clerk of Court's office for St. James Parish, Louisiana.

✓

On (Recorded Date) : 03/13/2020

CLERK OF COURT

SHANE M. LEBLANC

Parish of St. James

At (Recorded Time) : 12:58:42PM

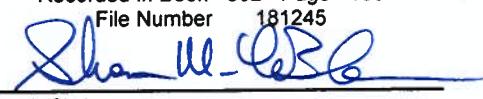
I certify that this is a true copy of the attached

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Recorded 03/13/2020 at 12:58:42

Recorded in Book 502 Page 136

File Number 181245



Deputy Clerk

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CONVENT, LA 70723

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MAR 13 2020

COB

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## PROCLAMATION

### STATE OF EMERGENCY- COVID-19

**WHEREAS**, the Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721, et seq., confers upon the Parish President, emergency powers to deal with emergencies and disasters, including those caused by fire, flood, earthquake or other natural or manmade causes, in order to ensure that preparations for St. James Parish will be adequate to deal with such emergencies or disasters and to preserve the lives and property of the people of St. James Parish;

**WHEREAS**, when the Parish President determines that a disaster or emergency has occurred, or the threat thereof is imminent, La. R.S. 29:727(D) empowers the Parish President to declare a state of emergency by executive order or proclamation, or both;

**WHEREAS**, the U. S. Centers for Disease Control and Prevention (CDC) is responding to an outbreak of respiratory disease caused by a novel (new) coronavirus that was first detected in China and which has now been detected in many other countries, including in the United States. The virus has been named SARS-CoV-2 and the disease it causes has been named 'coronavirus disease 2019 (abbreviated COVID-19);

**WHEREAS**, According to the CDC's website person-to-person spread has been subsequently reported in countries outside China, including in the United States, and some international destinations now have apparent community spread with the virus that causes COVID-19, as do some parts of the United States. Community spread means some people have been infected and it is not known how or where they became exposed;

**WHEREAS**, on January 30, 2020, the International Health Regulations Emergency Committee of the World Health Organization declared the outbreak a "public health emergency of international concern" (PHEIC), and on January 31, 2020, Health and Human Services Secretary Alex M. Azar II declared a public health emergency (PHE) for the United States to aid the nation's healthcare community in responding to COVID-19;

**WHEREAS**, a World Health Organization statement released March 7, 2020 stated that the global number of confirmed cases of COVID-19 has surpassed 100,000;

**WHEREAS**, as of March 11, 2020, the CDC's website reports that 38 states, including the District of Columbia, have reported cases of COVID-19 to CDC, for a total of 938 confirmed cases, and that states have reported 29 deaths resulting from COVID-19;

**WHEREAS**, on March 11, 2020, The World Health Organization designated the COVID-19 outbreak as a worldwide pandemic;

**WHEREAS**, on March 9, 2020, a Louisiana resident, pursuant to CDC protocol, was tested for COVID-19, with the test being presumptively positive;

**WHEREAS**, in the last two days, several more Louisiana residents have tested presumptively positive for COVID-19;

**WHEREAS**, the State of Louisiana has reason to believe that COVID-19 may be spread amongst the population by various means of exposure, therefore, posing a high probability of widespread exposure and a significant risk of substantial future harm to a large number of Louisiana citizens;

**WHEREAS**, the President of St. James Parish has consulted with the public health authority regarding COVID-19 and the Governor for the State of Louisiana had declared a Public Health Emergency – Proclamation Number 25JBE2020;

**WHEREAS**, the Parish President finds that the threat of a public health emergency in St. James Parish is imminent and constitutes a disaster which may result in emergency;

**WHEREAS**, the Parish anticipates that assistance may be needed from the State of Louisiana with their response to this event;

**NOW THEREFORE, I, PETER A. DUFRESNE**, Parish President, St. James Parish, by virtue of the authority vested by the Constitution and the laws of the State of Louisiana, do hereby order and direct as follows:

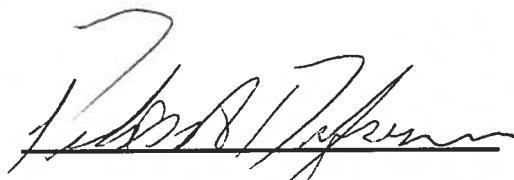
**SECTION 1:** Pursuant to the Louisiana Homeland Security and Emergency Assistance and Disaster Act, La. R.S. 29:721, et seq., a state of emergency is hereby declared to exist in St. James Parish, Louisiana as a result of COVID-19.

**SECTION 2:** The Emergency Preparedness Director is hereby authorized to undertake any activity authorized by law which he deems appropriate in response to this declaration.

**SECTION 3:** Pursuant to La. R.S. 29:724(D)(1), the Louisiana Procurement Code (La. R.S. 39:1551, et seq.) and Louisiana Public Bid Law (La. R.S. 38:2211, et seq.) and their corresponding rules and regulations are hereby suspended for the purpose of the procurement of any goods or services necessary to respond to this emergency.

**SECTION 4:** This Order shall adopt all legal immunities under La. R.S. 29:735.1, et seq., La. R.S. 29:770(B), et seq., and any other immunity under the law.

Issued on this 13<sup>th</sup> day of March 2020 and effective at time of issuance.



Peter A. Dufresne, Parish President

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Clerk of Court  
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**First VENDOR**

ST JAMES PARISH

**First VENDEE**

ST JAMES PARISH

**Index Type :** CONVEYANCE

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**Book :** 502      **Page :** 179

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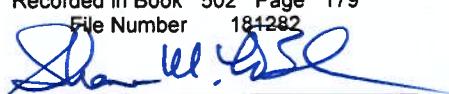
On (Recorded Date) : 03/17/2020

At (Recorded Time) : 3:14:39PM



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CLERK OF COURT  
SHANE M. LEBLANC  
Parish of St. James  
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Recorded 03/17/2020 at 3:14:39  
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File Number 181282

  
Deputy Clerk

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# St. James Parish Government

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JAMES PARISH GOV

MAR 17 2020

CCD

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OTHER

**Peter A. Dufresne**  
Parish President

P. O. Box 106  
Convent, Louisiana 70723-0106  
(225) 562-2260  
FAX (225) 562-2279  
TDD: (225) 562-8500

## EXECUTIVE ORDER MADE IN ACCORDANCE WITH PROCLAMATION OF STATE OF EMERGENCY

**WHEREAS**, on March 13, 2020, St. James Parish President, Peter A. Dufresne, proclaimed a State of Emergency in response to the COVID-19 pandemic; and

**WHEREAS**, the current COVID-19 pandemic presents an imminent threat to the life, health, safety, and welfare of St. James Parish Residents; and

**WHEREAS**, the aforementioned pandemic represents an equal threat to employees of St. James Parish Government and members of the public who come into contact with those employees; and

**WHEREAS**, the primary mission of St. James Parish Government is to provide critical public services to the residents of St. James Parish; and

**WHEREAS**, St. James Parish Government is one of the largest employers in St. James Parish; and

**WHEREAS**, St. James Parish Government also has the duty is to protect the life, health, safety, and welfare of all St. James Parish employees; and

**WHEREAS**, the response to this pandemic presents issues never before addressed by public entities; and

**WHEREAS**, to prevent the further spread of the COVID-19 disease, St. James Parish President, Peter A. Dufresne, hereby declares as follows:

- All employees of St. James Parish Government, excluding those employees to be designated as essential by the administration, are instructed to perform their job duties, to the extent best possible, remotely from their homes; and
- St. James Parish employees are further ordered to remain on-call, able to be immediately contacted via telephone and/or electronic means, and able to report to work within a reasonable time period at the request of their supervisors in the event said employees are needed in person to respond to a necessary public function; and
- St. James Parish employees shall further follow all guidelines and instructions given to each employee by their supervisors and the Personnel Department which will govern the procedure being enacted under this situation.

**WHEREAS**, St. James Parish Government asserts that said actions are intended for the protection of local government employees and the public-at-large and are not being done for the benefit of any individual; and

**THEREFORE**, I, Peter A. Dufresne, President of the Parish of St. James, by the authority vested in me by the Ordinances of St. James Parish, the Louisiana Emergency Assistance and Disaster Act, guidance from the Louisiana Health Emergency Powers Act, and any other act that may prevail, do hereby proclaim that a state of emergency exists in the Parish of St. James, Louisiana and authorize that the declarations set forth above, for the reasons set forth above, be immediately enacted. The St. James Parish Director of the Personnel Department is hereby designated as the point of contact for this action.

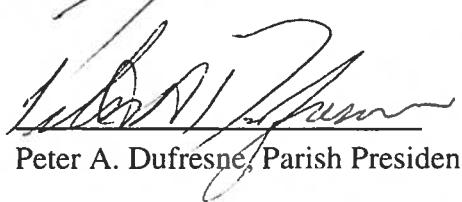
**Richard Webre**  
Director of  
Operations

**Felix Boughton**  
Director of  
Finance

**Ingrid Bergeron-LeBlanc**  
Director of  
Human Resources

**Eric Deroche**  
Director of  
Emergency Preparedness

THIS PROCLAMATION WAS ISSUED AT THE PARISH OF ST. JAMES PARISH ON THIS 17<sup>th</sup> DAY OF MARCH, 2020 AND IS EFFECTIVE AT TIME OF ISSUANCE.



Peter A. Dufresne, Parish President

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**Richard Webre**  
Director of  
Operations

**Felix Boughton**  
Director of  
Finance

**Ingrid Bergeron-LeBlanc**  
Director of  
Human Resources

**Eric Deroche**  
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