



# St. James Parish Government

P. O. Box 106  
Convent, Louisiana 70723-0106  
FAX (225) 562-2422  
TDD: (225) 562-8500

**Peter A. Dufresne**  
Parish President

Permitting Phone: (225) 562-2243

Permitting Email: [permitting@stjamesparishla.gov](mailto:permitting@stjamesparishla.gov)

## Mechanical Trade - \$125

**\*\*All permit fees are non-refundable\*\***

- Proof of Ownership
- Plans for SCP&D Submittal
- Contractor's Registration
- State License Certificate

## Electrical Trade - \$125

**\*\*All permit fees are non-refundable\*\***

- Proof of Ownership
- Plans for SCP&D Submittal
- Contractor's Registration
- State License Certificate

## Plumbing Trade - \$125

**\*\*All permit fees are non-refundable\*\***

- Proof of Ownership
- Plans for SCP&D Submittal
- LaDHH Approval (Health Department)
- Contractor's Registration
- State License Certificate
- Letter of No Objection from Levee Board (*if required*)

## Gas Trade - \$125

**\*\*All permit fees are non-refundable\*\***

- Proof of Ownership
- Plans for SCP&D Submittal
- Contractor's Registration
- State License Certificate

## Levee Board Information:

Please note that any and all excavations within 1,500 feet of the crown of the Mississippi River levee must obtain a letter of no objection from the Pontchartrain Levee District (East Bank) at (225) 869-9721 or Lafourche Basin Levee District (West Bank) at (225) 265-7545.

## Sanitation Department Information:

All Permits Including PLUMBING Must Go through the Health Department

Phone: (225) 265-4002  
29170 Health Unit Street, Vacherie, LA 70090

Office Hours:  
Monday & Wednesday – 8:00 a.m. – 9:30 a.m.

**Rick Webre**  
Director of  
Operations

**Felix Boughton**  
Director of  
Finance

**Ingrid LeBlanc**  
Director of  
Human Resources

**Eric Deroche**  
Director of  
Emergency Preparedness

