

**AGENDA**  
**ST. JAMES PARISH COUNCIL**  
**Parish Courthouse Annex – 2631 Hwy 20, Vacherie, LA**  
**WEDNESDAY, JANUARY 21, 2026**

**6:00 P.M. REGULAR MEETING**

**I. CALL TO ORDER & ROLL CALL**

**II. PRAYER & PLEDGE**

**III. MINUTES**

1. Approval of the January 7, 2026 public hearing minutes
2. Approval of the January 7, 2026 regular meeting minutes

**IV. FINANCE DEPARTMENT'S MONTHLY REPORT**

1. Approval of the November 2025 Statement of Revenues and Expenditures

**V. PRESIDENT'S REPORT**

**VI. PUBLIC COMMENT** on any agenda item requiring a Council vote in accordance with La. R.S. 42:14.

**VII. PRESENTATION**

1. Tevis Smith, St. James Parish Recreation Department's Annual Report (Chair)
2. Resolution proclaiming January 2026 as Delta Sigma Theta Sorority Incorporated Founders Day in St. James Parish (Etienne-Steib)
3. Rhoda Cooper, Trash on Collins Street (Etienne-Steib)

**VIII. APPOINTMENTS TO BOARDS AND COMMISSIONS –**

1. Resolution appointing Kathleen Favorite to the St. James Parish Economic Development Board as a Representative of District 5 (Jasmin)

**IX. OLD BUSINESS**

1. Update of drainage study from Forrestal Street to Pool Lane (Nash)
2. Update of Multipurpose Building (Etienne-Steib)

**X. NEW BUSINESS**

1. Discussion to reschedule the March 4, 2026 council meeting (Chair)
2. Resolution to approve disbursement of funds to pay pending current invoices and payables (Chair)
3. Resolution authorizing the St. James Parish President to sign the contract with CivicPlus (Dufresne)
4. Resolution accepting change Order#3 from Capital Area Construction, LLC for the EOC exterior renovations project (Dufresne)
5. Resolution designating the St. James Parish Government, Department of Human Resources as the official Community Action Agency for Federal FY 2026 (October 1, 2025-September 30, 2027) and the only department or agency authorized to apply for and administer programs made possible by any Community Services Block Grant Funds available through the Louisiana State Department of Labor (Dufresne)
6. Resolution authorizing the Parish President and/or the Director of Human Resources to sign FY2026 new and/or amended contracts for the Community Services Block Grant between the Louisiana Workforce Commission and St. James Parish Department of Human Resources, CAA (Dufresne)
7. Resolution authorizing the Parish President and/or Director of Human Resources to sign funding applications, supplements, and one-time funding applications for the St. James Parish Department of Human Resources LIHEAP program funds including appropriate assurances, agreements, contracts, amendments, and revisions for St. James Parish to administer LIHEAP program funds for FY26 for the contract period of 10/1/25-9/30/25 (Dufresne)
8. Resolution granting Tammie Bodin Council Secretary privileges until the retirement of Linda Hubbell on March 6, 2026.
9. Introduction of Ordinance, an ordinance establishing a Board of Building Code Appeals for St. James Parish and defining its power and duties consistent with International Building Code, appointing members thereto, and providing for related matters (Dufresne)

**XI. DIRECTOR'S REPORT**

**XII. COUNCIL MEMBER'S REPORT**

**XIII. MOTION TO ADJOURN**

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