OFFICIAL PROCEEDINGS OF THE ST. JAMES PARISH COUNCIL, STATE OF LOUISIANA,
TAKEN AT A SPECIAL MEETING HELD ON TUESDAY, AUGUST 9, 2016

The Council of the Parish of St. James, State of Louisiana, met in special session in the Council Chambers of the St. James Parish Courthouse Annex in Vacherie, Louisiana, on Tuesday, August 9, 2016 at 5:30 p.m. to adopt the following two resolutions:

1. Resolution to approve disbursement of payroll for the August 11, 2016 payroll.
2. Resolution to approve disbursement of funds to pay pending current invoices and payables.

On roll call, the following were recorded present: Honorable, Alvin St. Pierre, Jr. Council Chairman, and Councilmen Jason Amato, Ryan Louque, Ralph Patin, Clyde Cooper, Kendricks Brass, and Eddie Kraemer.

Those also in attendance were: Linda Hubbell, Council Secretary; Timmy Roussel, Parish President; Michelle Octave, Chief Administrative Officer; Ashley Poche, Assistant Director of Finance, Blaise Gravois, Director of Operations; Eric Deroche, Director of Emergency Preparedness; Bedar Warren, Director of Human Resources; and Bruce Mohon, Legal Advisor.

Councilman Amato led the gathering in prayer and Councilman Brass led the Pledge of Allegiance.

President Roussel explained that an email was received from Legal Advisor, Mr. Mohon rendering an option challenging the way disbursements are made prior to the council's approval. A special meeting was called with the administrative staff to learn how this will affect the way the way we do business and how government is run. He stated they quickly learned that payroll would be affected. President Roussel explained that for many years the administration has been leaning on the AGs opinion from 1986. President Roussel explained that in 1986 everything was processed manually and today that is no longer the case stating there are a lot of ACH, online and automatic payments being processed. President Roussel said the main item today is payroll, he said he couldn't see payroll not being made for our employees. He continued to say if payroll isn't processed other issues would be forth coming.

Chairman St. Pierre stated that at the last meeting a question was brought up about a payment and in the discussion an issue was brought up about council's approval of payments. Chairman St. Pierre stated he was looking for variable payments being made and not necessarily payroll because it is budgeted.

Councilman Amato stated that because of the sensitivity of the subject and going potential discussion he recommended a roll call vote be taken. **A RESOLUTION TO APPROVE DISBURSEMENT OF PAYROLL FOR THE AUGUST 11, 2016 PAYROLL** was offered and move for adoption by Councilman Amato and was seconded by Councilman Louque. After a roll call vote with all seven councilmen voting in favor, the resolution was adopted.

President Roussel explained the need for the second resolution stating that in the administration meeting to discuss possible issues with the disbursement process the management team felt the need to have this resolution adopted at this same meeting. After a question and answer discussion regarding some items on the disbursement list, **A RESOLUTION TO APPROVE DISBURSEMENT OF FUNDS TO PAY PENDING CURRENT INVOICES AND PAYABLES,** was offered and moved for adoption by Councilman Kraemer and was seconded by Councilman Louque. After a roll call vote with all seven councilmen voting in favor, the resolution was adopted.

ADJOURNMENT

After determining there was no additional business to come before the Council, on a motion offered by Councilman Amato, seconded by Councilman Kraemer, and carried, the meeting adjourned at 5:50 p.m.

Linda Hubbell

Linda Hubbell, Secretary